



Volunteer Opportunities

As a non-profit organization, PRERNA relies on volunteers to help provide essential services that refugees need to rebuild their lives. If you would like to join our team, we have many opportunities available. From welcoming a refugee family on arrival or teaching English to children and adults, to helping with fund development, marketing or events, there are many ways you can make a difference in the Bay Area or remotely. Check out our latest openings.

Employment Lead



The Employment Lead will build and manage a team to help refugees become self-sufficient with sustainable employment. You will map the skill sets of refugee adults and youth across a wide spectrum of capabilities to support their needs.

Collaborate with employment partners such as recruiters and agencies as well as participate in job fairs to increase recruitment opportunities that match refugees' various levels of English literacy, experience and working skills. Support refugees with resume-writing, mock interviews and other counseling to help them apply and obtain the positions they are seeking.

Healthcare Assistant



Healthcare Assistants help newly arrived refugee families in the Fremont, Santa Clara and San Jose areas with attaining affordable and effective healthcare. You will support and guide refugees through the healthcare system by processing medical forms, coordinating necessary healthcare exams, immunizations and procedures.

Help families understand the process behind medical insurance and how to apply. You may be asked to drive refugee families to their medical, dental and other appointments and provide support as needed in their communications with healthcare professionals.

Housing Lead



The Housing Lead will build and manage a team to support newly arrived refugee families. This is an essential role in helping them get started in a new country. You will collaborate with PRERNA team leads on housing requirements, scheduling, planning and execution to meet refugee family requirements.

Strategize with housing partners such as landlords, realtors and city/county officials to develop creative options to supply affordable housing. Help refugee families with their lease agreements and understand their ongoing needs as they rebuild their lives in the U.S.

Supplies & Transport Lead



The Supplies & Transportation Lead will build and retain a team to support the needs of refugee families. This is a crucial role to help refugees restart their lives so they can become sustainable after arriving in the U.S.

You will develop a master list of supplies requested by various refugee families, map their needs and transport items to their homes in a timely manner. Collaboration with PRERNA's housing, healthcare, education and other team leads and partners for support to fill gaps is critical in order to meet refugee requirements.

Fund Development Manager



The Fund Development Manager works with PRERNA's Executive Director, team leads and board members to plan and manage all aspects of fund development. You will build and manage a team of volunteers, including grant writers and provide leadership on all fundraising initiatives including special events, sponsorships, donor cultivation, grants and individual giving.

Experience in fundraising for nonprofit organizations is essential as well as a broad range of connections in the public and private sectors.

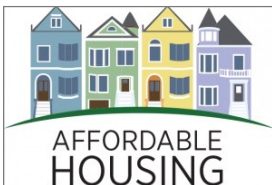
Stay connected to PRERNA's latest news and events by signing up for our e-mail list at <http://tiny.cc/4milny>. Learn more about our work with refugees and how you can get involved at www.prerna4refugees.org.



Apply Today

Visit our website at www.prerna4refugees.org/get-involved/volunteer to fill out our **volunteer application** and select your area(s) of interest. Contact PRERNA at volunteering@prerna4refugees.org if you have any questions or for more information about volunteer opportunities.

Housing Assistant



Housing Assistants help find affordable shelter for newly arrived refugees in Santa Clara and Alameda counties. You will conduct research and compile lists of temporary and permanent housing options, as well as contact property managers at various motels, hotels, lodges, apartments and condominiums regarding current and future openings.

Collaborate with other non-profits and refugee agencies to keep abreast of potential rent subsidies and low-cost housing opportunities. You may be asked to drive refugee families to rental properties to evaluate housing options.

Cultural Assimilation Lead



The Cultural Assimilation Lead helps PRERNA's refugee families assimilate and thrive in their new communities. You will build a team to scale this effort and increase our impact to support refugee families by planning and implementing events to teach them about American culture and traditions.

Activities may include local sightseeing trips for families to visit interesting places in the Bay Area. Going to the beach or hiking nature trails can be new experiences for them. A picnic in a local park offers an ideal opportunity for volunteers and refugees from different families to meet, share food and learn about each other.

Operations Lead



To scale up PRERNA's program services to refugee families, we are seeking an Operations Lead to establish a strong and sustainable infrastructure that expands our capacity to help more refugee families and provide them with higher levels of service.

In collaboration with the team leads, you will oversee volunteer recruitment, retention and administration to provide the talent needed to meet PRERNA's plans for future growth. Work with fund development, program services, marketing and accounting to manage the funds needed to run PRERNA smoothly. Maintain audit documentation and all organizational compliance.

Refugee Youth Mentor



Refugee Youth Mentors help new refugees settle into the Bay Area successfully. You will be matched with a refugee family to help children with their schoolwork and/or assist adults with learning English. We seek volunteers who are sensitive to cultural differences with a strong desire to improve the English language skills of refugees.

Besides assisting children with homework or helping adults improve their English language skills, you may be asked to counsel young adults by co-planning an educational pathway of goals for higher education. Support them with research, financial aid applications and enrollment forms for advanced learning.

Employment Coordinator



To help refugees become self-sufficient, we are seeking Employment Coordinators who can work with refugees to increase their chances in locating jobs so they can restart their lives in the U.S. and gain independence.

You will help write resumes, conduct mock interviews and provide coaching for social etiquette in the U.S. work environment. Build and keep a database of local employers who can employ refugees across different skill sets and pay scales. Collaborate effectively with PRERNA's partners for employment opportunities at various organizations, including public/private corporations and non-profit agencies.

Stay connected to PRERNA's latest news and events by signing up for our e-mail list at goo.gl/KZLhqD. Learn more about our work with refugees and how you can get involved at www.prerna4refugees.org.