



Education Tutor Volunteer Job Description

About Us

PRERNA is a non-profit humanitarian organization that empowers refugees with opportunities to rebuild sustainable lives in the United States. We help refugees across all ethnicities and faiths become independent with continuum care. Our services include housing, supplies, healthcare, education, employment and cultural assimilation. We are located in Santa Clara County, California.

Description

As an important part of our education program, PRERNA is seeking volunteers to inspire, encourage and support refugee adults and children who are resettling into the United States. While the needs of each refugee family vary, our basic educational services include: homework help for children, conversational and vocational English tutoring for adults, school enrollment assistance, mentoring and educational goal planning. Our goal is to help families become independent by empowering them through education.

Responsibilities

- Tutor children (K-12) who primarily need help with their homework
- Help high school students with SAT tests and college applications
- Assist young adults to prepare for the General Educational Development (GED) test
- Encourage adults as they improve their English language skills, so they can find it easier to communicate and look for jobs in their new community
- Work one-on-one with individuals who have very limited English skills
- Use published curriculum materials and/or create appropriate materials to meet students' listening, speaking, reading and writing needs

Qualifications

- Fluency in verbal and written English language
- Multilingual abilities preferred
- Strong desire to help refugees improve their English language skills
- Cultural sensitivity to people from different backgrounds
- Ability to meet challenges with enthusiasm
- Patient, understanding, flexible and a positive attitude

Other

- Remote position, can work virtually
- Flexible hours
- Ability to meet with students for up to four hours a week
- Minimum volunteer assignment of three months

Created 5.22.17